**FDFA BOD Assignment Schedule  
Convention 2017**

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|  | | **EVENT** | | **LOCATION** |
| **SATURDAY, NOVEMBER 11th** | | | |  |
| 7:00am – 8:30am |  | | Board of Directors Meeting | St-Sulpice  3rd floor |
| 9:00am –4:00pm |  | | Operator Store Tour ***Sponsor: Imperial Tobacco Company***  **Pierre Guay:** as host, he can officially thank Imperial during the lunch given he will say a few words prior to eating. |  |
| 6:30pm |  | | **Board/CBSA Dinner** | Liverpool House Restaurant  2501 Notre Dame - Montreal |
| **SUNDAY, NOVEMBER 12th** | | | |  |
| 7:30am – 8:30am |  | | **OPERATORS BREAKFAST** No - sponsor | Gazette Tower  Ville-Marie – 9th Floor |
| 8:30am – 5:00pm |  | | **OPERATOR MEETING Break *Sponsor: Godiva Chocolatier*** (attending convention but will not be at the mtg.) | Gazette Tower  St-Antoine – 9th Floor |
| 12:00pm – 1:30pm |  | | **OPERATOR LUNCH:** No sponsor | Gazette Tower  Ville-Marie – 9th Floor |
| 6:30pm – 8:30pm |  | | **WELCOME RECEPTION**  **Abe**: welcome all and thank all liquor suppliers for sponsoring the bar. Remind all about the charity auctions – bidding closes at 8pm.  ***Sponsors:*** *Brown Forman, Labatt Breweries of Canada, Mark Anthony Wine & Spirits, Pernod Ricard Travel Retail Americas, Peter Mielzynski Agencies Ltd., Remy-Cointreau Travel Retail Americas, Tito’s Handmade Vodka, WFH Travel Retail and Wine Classics International* | Gazette Tower  Fortifications – 9th Floor |
| **MONDAY, NOVEMBER 13th** | | | |  |
| 7:00am – 9:00am |  | | **BREAKFAST** ***Featuring: Turkey Hill Smoothie Station***  **Tania:** thank Turkey Hill for sponsoring breakfast smoothies. | Gazette Tower  Grand Place – 8th Floor |

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| 11:45am – 1:00pm |  | **TFWA WELCOME LUNCH**  ***Sponsor: Tax Free World Association*** (not attending)  **Simon** (around 12:15pm):   1. request a motion to approve 2016 audited financial statements 2. Present donation cheque to Missing Children Society (attendance TBC)   **Lauren Guay:** early bird registration raffle | Gazette Tower  Fortifications – 9th Floor |
| 9:00pm – 12:00am |  | **TITO’S LOUNGE** ***Sponsor*: Tito’s Handmade Vodka**  **Philippe or Cam**: thank John McDonnel and Tito’s when the room is full (approx.. 10pm) | Reporter – 3rd Floor (above lobby) |
| **TUESDAY, NOVEMBER 14th** | | |  |
| 7:00am – 9:00am |  | **BREAKFAST *Featuring: Turkey Hill Smoothie Station*** | Gazette Tower  8th Floor |
| 12:00pm – 1:00pm |  | **LUNCH *Sponsor: JTI-Macdonald Corp.***  **Tania**: thank Frank Villella and JTI | Gazette Tower  8th Floor |
| 5:30pm – 7:00pm |  | FDFA Media Appreciation Cocktail  (FDFA Board & Duty Free Media Only)  **All Board**: members try to stop by for a drink and personally thank the media for attending and their coverage of the FDFA throughout the year. | Gazette restaurant – off lobby |
| **WEDNESDAY, NOVEMBER 15th** | | |  |
| 7:00am – 9:00am |  | **BREAKFAST *Featuring: Turkey Hill Smoothie Station*** | Gazette Tower  8th Floor |
| 12:00pm – 1:00pm |  | **LUNCH** No sponsor | Gazette Tower  8th Floor |
| 7:00pm – 10:00pm |  | **GALA DINNER *Sponsor: Imperial Tobacco Company***  **Abe:** opening speech  **Abe:**  thank Cliff John/Imperial Tobacco, Platinum Partner, present him with an award, photos etc. and then Cliff will say a few words before dinner service begins.  (a gala scheduled/script will be provided) | Gazette Tower  Fortifications – 9th Floor |
| 10:30pm – 1:00am |  | **HOSPITALITY LOUNGE**  **Philippe:** thank JTI and the bar sponsors.  ***Sponsors:*** *JTI-Macdonald Corp, Brown Forman, Labatt Breweries of Canada, Mark Anthony Wine & Spirits, Pernod Ricard Travel Retail Americas, Peter Mielzynski Agencies Ltd., Remy-Cointreau Travel Retail Americas, Tito’s Handmade Vodka, WFH Travel Retail and Wine Classics International* | Gazette Tower  Ville-Marie – 9th Floor |