|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 2007fdfalogonew | | **Board of Directors Agenda**  **Live Meeting**  Four Points by Sheraton - Airport Hotel  6257 Airport Road, Mississauga, ON  Wednesday, February 1st, 2017 – 8:30am – 4:30pm (EST)  Meeting Room: Ontario Boardroom  A light breakfast will be available in the meeting  Working Lunch in meeting room at Noon to 1:00pm | | | |
|  | | **Item** | | **Presenter** | **~Minutes** | **~Finish** |
|  | |  | |  |  |  |
|  | | **WEDNESDAY, February 1st, 2016 -- START TIME 8:30am** | | | ~210~ | 12:00 |
|  | |  | |  |  |  |
|  | | **Open of Meeting and Call to Order**  Review of draft BOD Minutes for approval - December 19th , 2016    Review and approval of Agenda/consent items – Wed. Feb. 1st, 2017 Live BOD Meeting  Abe Taqtaq Overview and mandate of Feb. 1st, 2017 board meeting  **Financial Overview**   * 2016 Financial Review – All Cmte/Programs * 2016 Financial Statements * 2017 Draft Budget   **FDFA Structure/Operations**   * FDFA Organizational Chart * Member Benefits Documents * Proposed 2017 Committee’s * Proposed 2017 Board Calendar   **2016/2017 Convention Committee/Strategic Committee/Semi-Annual 2017**   * Overview of 2016 Convention (Toronto) with expenses summary * 2016 Summary of Post Convention Survey Results * IAADFS/AUSTIL Merger Review * Strategic Convention 2017 Discussion * 2017 Semi-Annual Report Review with Recommendations | | Chair  L.Karson  C. Bissonnette  Abe Taqtaq  L.Karson/Simon Resch  L.Karson  ALL | 60  5  5  5  30  60  45 |  |
|  | | ***Working Lunch*** | |  | ~75~ | 1:15 |
|  | | **Government Relations**   * 2017 Government Relations Committee Composition * 2016 Expenses * 2017 proposed draft GR budget * Key Issues Discussion: Advocacy, CBSA Reviews, VRP * Other upcoming initiatives/issues | | ALL | 60 |  |
|  | | **FDFA Programs & Services Discussions**   * 2017 Marketing Advisory Committee – the future * Overview of Marketing Initiatives & Revenue vs. Actual * Employee Certification Program 2017 * Gold Standards Program 2017 * New Website Benefits and Communique calendar/content * FDFA Plastic and Eco Bag Program * FDFA Fundraising activities * FDFA Public Relations * World Duty Free Council Participation | | L.Karson | 75 |  |
|  | | ***FDFA Office and In Camera***   * Overview of Staff Salaries & Benefits * Performance Review 2016 and Schedule for 2017 * Office Operations overview for 2016 i.e. overhead | | In Camera Board | 45 |  |
|  | | **New Business & Adjournment of Meeting** | |  |  | 4:30 |